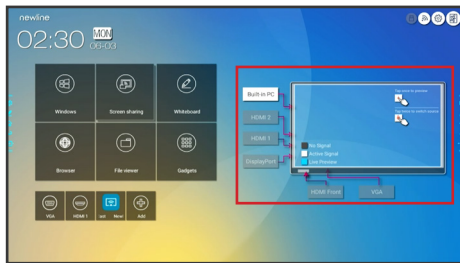# newline | RS Series Quick Start Guide

Turning On the Display

1. Press the Power button on the bottom left side of the display
2. The button will change color from red to blue once the display is powered on.
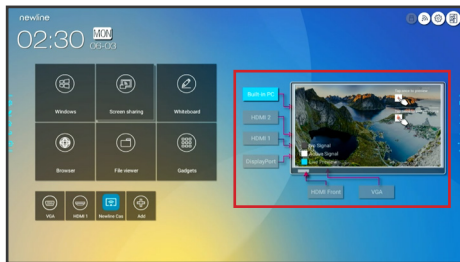

Switching Sources

1. Any devices currently connected to the display will light up in a white box around the Source Preview window.
2. Tap the box of the Source you want to switch to.

3. The Source Preview window will show a preview of what is currently on the screen of that connected device.
4. Tap the box of the Source a second time or tap the Preview window and you will be taken to that source.

Connecting a Computer

1. You will need an HDMI cable and a USB cable to connect a computer.
2. Plug in one end of the HDMI cable into one of the HDMI ports either on the front or side of the display.
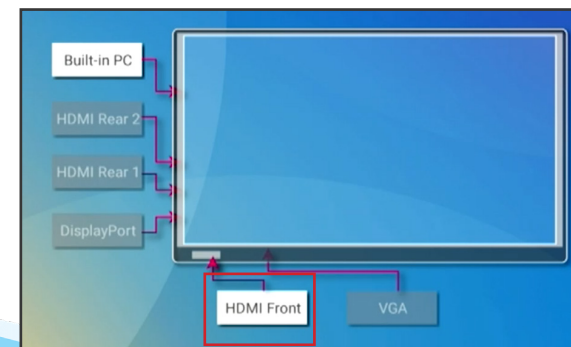3. Plug in one end of the USB cable into the matching touch port.

Please note: You must plug the USB cable into a USB touch port that matches the HDMI port (if plugged into HDMI 2, you must plug the USB cable into Touch Port 2), otherwise touch will not be responsive.

4. Take the other end of the HDMI port and plug it into the HDMI port on your computer.
5. Take the other end of the USB port and plug it into the USB port on your computer.

Please note: These can be plugged into any HDMI or USB ports on your computer. The ports may also be on opposite sides of a laptop.

6. Once both cables have been plugged into the display and the computer, the matching port should turn white on the Source Preview on the Home Screen.

Using the Home Page Shortcuts

Quick Access Menu

On both sides of the display, there is a toolbar, known as the Quick Access Menu. These icons can quickly access some of the most important functions of the display.

Annotation Shortcut
Brings up built-in annotation options over what is currently on the screen. Tap twice to save a screenshot.

Whiteboard Shortcut
Takes you to the built-in whiteboard, letting you draw and take notes instantly.

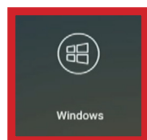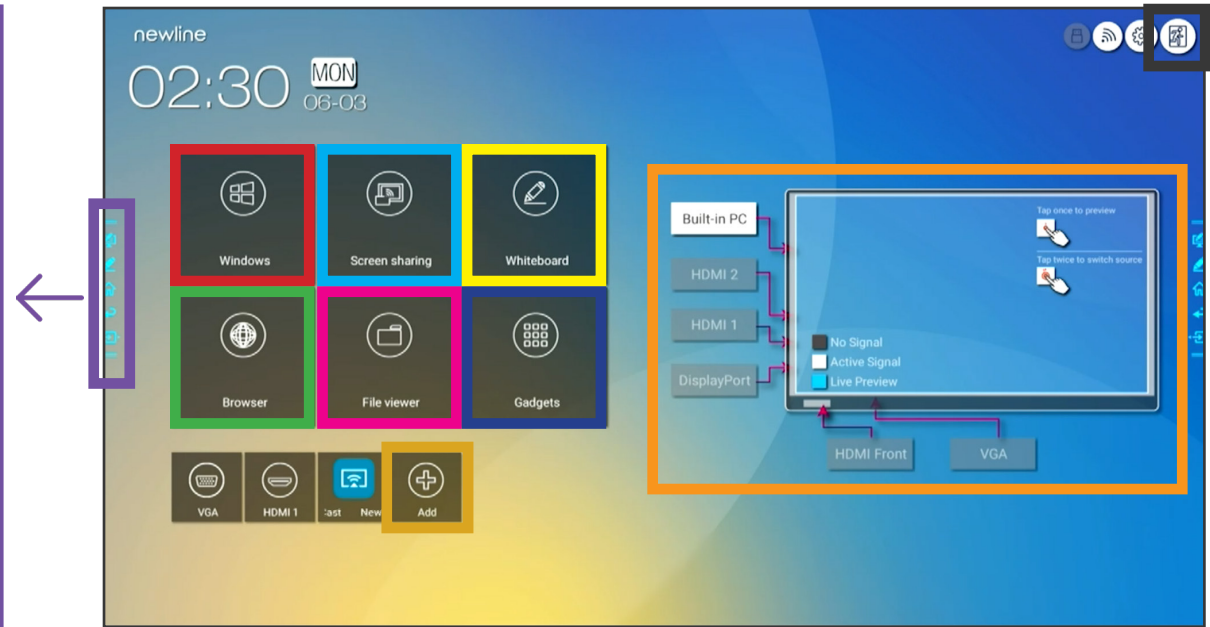**Home Shortcut**
Takes you to the home screen.

Back Shortcut
Goes back one screen or to the previous app or exit an app.
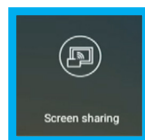
Sources Shortcut
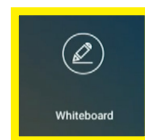Pulls up the sources menu, letting you easily switch between available sources.

Windows
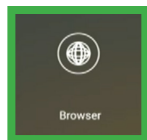Takes you to the on board Windows PC if there is one connected to the display.

Screen Sharing
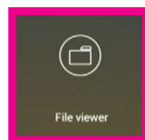Takes you to the Newline Cast wireless screen sharing app.

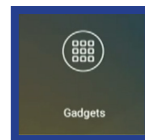**Whiteboard**
Takes you to the built-in whiteboard.

Browser
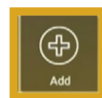Pulls up a web browser if the display is connected to the Internet.

File Viewer
Lets you access and preview your files on local and cloud storage systems.

Gadgets
Lists all of the available gadgets and apps you can access and use.

Source Preview
Tap the name of a connected source, and a preview of that source will appear in the window.

Tap the preview in the middle of the window and it will take you straight to that source.

Add
Lets you customize and add icons to the Home Page for easy access to your favorite apps and sources.

End Session
Ends the session and takes you back to the Start Screen.